

WALKERVILLE PUBLIC SCHOOLS

145 East Lathrop St. Walkerville, MI 49459

Middle School/High School (Grades 6-12) Phone: 231-873-4850 ext. 3306

Elementary (PK-5) Phone: 231-873-4850 ext. 3304

PERMISSION TO RELEASE OFFICIAL RECORDS

Student Name _____ Birthdate _____ Grade _____

Previous School _____

School Address _____

School Phone _____ School Fax _____

Please send the above named student's complete school records including:

- Cumulative school record / file
- Achievement test, aptitude & intelligence test scores
- Attendance records
- Grades
- Special education records (IEPC, diagnostic reports, medical records, etc.)
- Immunization records
- UIC NUMBER: _____

This release is in accordance with the provisions of the Family Educational Rights and Privacy Act of 1976.

Parent / Guardian / Student (if 18 years of age)

Signature _____ Today's Date _____
(Not required)

Records are to be sent to:

_____ Middle School/High School (Grades 6-12)
Fax: 231-873-5615
Email: boomen@walkerville.k12.mi.us

_____ Elementary (PK-5)
Fax: 231-873-5642
Email: jeporter@walkerville.k12.mi.us

Please return a copy of this release form with the student records.

THIS SPACE FOR OFFICE USE ONLY:

1st request
Date sent _____ Date received _____

2nd request
Date sent _____ Date received _____